

Health and Safety Risk Assessment

Club	Offham Cricket Club			Assessment No.	V2021.2 (T)
Site	Offham Cricket Ground	Location	Church Road, Offham, West Malling, Kent ME19 5NY		
Subject of Assessment	All training or coaching sessions at the OCG from 17 th May 2021				
Assessed by	Neil Willis, Club Welfare Officer; Graham Razey, Club Coach.	Date	Approved by club committee 16 th May 2021	Review date	On regular basis and when ECB / government regulations change
Details of workplace/activity	All participants ensuring good hygiene measures and social distancing, during training / coaching / net sessions to reduce the risk of infection from COVID-19			Persons Affected (Who may be harmed)	
				Players undertaking training or coaching; Club coaches and other club members; Parents / carers	
Hazards and Risks		Control Measures		Risk Level (Very High, High, Medium, Low)	Further Actions ✓/X (If ✓ See Actions)
1.	National England Cricket Board (ECB) guidelines are updated and club lapses in following advice	<ul style="list-style-type: none"> The club has the most recent information ECB guidance, and this is communicated via email and social media posts; Members, players, coaches and parents are to comply with Offham Cricket Club (OCC) policy, procedures and risk assessments; Club members and parents / carers are to be kept updated with any changes on a weekly basis prior to a training / coaching session; 		Low	Continue to comply with ECB guidance and OCC Policy and procedures

		<ul style="list-style-type: none"> • Risk assessment documents will be circulated to all members and will be available to parents / carers upon request. 		
2.	No procedures in place for social distancing players, coaches and parents/ carers resulting in them not adhering to social distancing procedures	<ul style="list-style-type: none"> • All participants are to follow ECB guidelines and LAT policy and procedures for social distancing (currently 2m) whilst on the cricket ground and participating in coaching / net sessions. Players will be reminded of the guidelines at the start of each session; • There will be no more than 30 participants with each discrete training group. • Toilets only to be used in emergency and should be flushed prior to use with the lid closed. Hands must be washed once and paper towels disposed of in a bin; • Players must not congregate on the outfield prior to or immediately following the coaching session. Players should leave the ground as soon as it is safe to do so; • For junior coaching sessions parents / carers and those club members not authorised to engage in the coaching session will only be permitted to sit in designated areas of the group, away from the coaching activities. • Players and coaches will only be allowed to use toilets within the pavilion. Access to and from the toilets will be via the pavilion front doors. No more than two people may use the toilets at any one time. Hands must be washed after use and paper towels provided for drying must be disposed of appropriately; • Players and coaches will be asked to change for the session at home before and after the session. Should it be essential to use the changing rooms there will be limited access to the changing rooms, with a maximum of 2 players / officials in each room at any one time to provide appropriate social distancing. • Players / coaches using the changing room must comply with the Offham CC 'Changing and showering 	Low	<p>Review social distancing measures and ECB guidelines on a regular basis</p> <p>Comply with ECB OCC Policy and procedures</p>

		policy', giving junior members priority. The policy can be found on the club website.		
3.	Precautionary hygiene measures, not being followed in the during the training / coaching activity	<ul style="list-style-type: none"> • Parents will be reminded before the coaching session to check the health of their child prior to any session. If they are displaying any symptoms, they must not attend the session; • The lead coach will keep a record of the players and coach in each group in case contact tracing needs to be implemented; • Parents and adult players will be asked to register their attendance via the Track and Trace QR code displayed at the ground. • All participants must adhere to good hygiene measures. Players and coaches are reminded to wash their hands and/or use hand sanitiser on a regular basis; • Coughs and sneezes must be covered with a tissue and then throw the tissue in a bin. Waste from the bin will be disposed of at the end of the overall session appropriately; • Participants will be reminded to avoid touching eyes, nose and mouth with unwashed hands; • ECB social distancing guidance (currently at 2m) to be followed at all times whilst on the ground; • Players should use their own cricket equipment wherever possible. Where a player does not have specialist kit the club will, where possible, loan a set. This will not be available to others until the session the following week. Items must not be shared. Players will be encouraged to clean their kit once the session is completed. This is most likely to take place at home. Where kit is provided by the club it will be appropriately cleaned or quarantined before future use to prevent spread of the virus; • Players will be provided with or use their own ball for the session and must not share it with others; 	Medium	Review hygiene measures on a regular basis to ensure they are working. Ensure stocks of hand sanitizer and cleaning materials are replenished on a regular basis

		<ul style="list-style-type: none"> Coaches should use a mitt or glove to handle balls during the coaching session; Sweat and saliva should not be applied to the ball at any time; All participants to bring and use only their own bottled water to any session and not drink from any other source. There will be no access to the bar area by anyone, except in the case of emergency; Participants must not eat food during a coaching session; There will be a designated area for first aid. The first aid kit will only be utilized by a responsible adult and appropriate PPE will be provided. 		
4.	Players / coaches feeling unwell with symptoms of COVID -19	<ul style="list-style-type: none"> At junior coaching sessions players who feel unwell should report this to the coach and they will be asked to sit in the designated first aid area. Parents will be contacted and should the child be displaying symptoms of COVID-19 asked to take the child for testing; Where a player is sent home the parents of the other players in the group will be made aware and asked to monitor their child's health; If the child is found to have contracted the virus the parents of all players in the group and the coach will be notified. They will not be able to participate in the coaching session the following week. For adult training should a player feel unwell they should under take a PCR test through the Test and Trace process. If the player is found to have contracted the virus other participants will be notified. They will be expected to follow national guidelines for such an eventuality, which may include statutory 10 days self-isolation; 	Medium	Continue to monitor any case of COVID – 19 in line with Government policy and procedures
	No procedures in place for social distancing of club members and parents /	<ul style="list-style-type: none"> Bar facilities will be accessed via the main door to the club house; 	Low	

	carers in hospitality areas during coaching sessions	<ul style="list-style-type: none"> • Only the bar operative and a maximum of 5 other people may be present in the pavilion whilst the bar is in operation, unless using the toilet • The bar operative will wear a face mask whilst serving; • Snacks will only be available through bottles / cans or prepacked food products (e.g. crisps, nuts, sweets); • Single use 'glasses' must be used where required and disposed of appropriately after use. If tea or coffee is served this will only be in disposable cups; • The bar surface will be cleaned regularly, before, during and after use; • Queuing must take place applying appropriate social distancing when at all possible. Once served the person must leave the pavilion to consume their drink / snack. No one will be allowed to linger at or close to the bar; • When outside all adults will be asked to remain socially distanced whether seated or standing; • The front doors to the pavilion and all internal and external changing room doors will remain open, at all times possible, to ensure maximum ventilation through the building. • Payment will only be via contactless cards. 		
5.	Lack of communication and understanding of control measure by players, coaches and parents / carers	<ul style="list-style-type: none"> • The lead coach to communicate to all participants and parents / carers prior to coaching sessions. • The risk assessment will be available through the club website. 	Low	